



## 2020-2021 Semi Monthly Payroll Calendar

July 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### Semi Monthly Payroll Dates

*There may be exceptions to these scheduled dates*

- |                       |                       |
|-----------------------|-----------------------|
| 1) July 14, 2020      | 13) January 14, 2021  |
| 2) July 28, 2020      | 14) January 28, 2021  |
| 3) August 14, 2020    | 15) February 15, 2021 |
| 4) August 28, 2020    | 16) February 26, 2021 |
| 5) September 14, 2020 | 17) March 15, 2021    |
| 6) September 28, 2020 | 18) March 29, 2021    |
| 7) October 14, 2020   | 19) April 14, 2021    |
| 8) October 28, 2020   | 20) April 28, 2021    |
| 9) November 13, 2020  | 21) May 14, 2021      |
| 10) November 23, 2020 | 22) May 28, 2021      |
| 11) December 14, 2020 | 23) June 14, 2021     |
| 12) December 21, 2020 | 24) June 28, 2021     |

### Leave Time Dates per Pay Period

- |                       |                       |
|-----------------------|-----------------------|
| 1) None               | 13) 12/16/20-12/31/20 |
| 2) 7/01/20-07/15/20   | 14) 01/01/21-01/15/21 |
| 3) 07/16/20-07/31/20  | 15) 01/16/21-01/31/21 |
| 4) 08/01/20-08/15/20  | 16) 02/01/21-02/15/21 |
| 5) 08/16/20-08/31/20  | 17) 02/16/21-02/28/21 |
| 6) 09/01/20-09/15/20  | 18) 03/01/21-03/15/21 |
| 7) 09/16/20-09/30/20  | 19) 03/16/21-03/31/21 |
| 8) 10/01/20-10/15/20  | 20) 04/01/21-04/15/21 |
| 9) 10/16/20-10/31/20  | 21) 04/16/20-04/30/21 |
| 10) 11/01/20-11/15/20 | 22) 05/01/21-05/15/21 |
| 11) 11/16/20-11/30/20 | 23) 05/16/21-05/31/21 |
| 12) 12/01/20-12/15/20 | 24) 06/01/21-06/30/21 |

### Part-time Time Sheets paid on 14th & 28th:

1st - 15th cutoff - due 17th - paid on 28th

16th - 31st cutoff - due 2nd - paid on 14th

Travel/Mileage/Expense reimbursement requests to be turned in to Business Dept by the 5th of the month following travel & will be direct deposited on or around the 15th.

### Contact Information:

*email is the preferred form of communication*

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January 2021						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2021						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2021						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			